

Welcome
and thank you for choosing

Yabisi
Grades K-6

En Español
Grades 7-9

- ✓ Connect to yabisi.santillanausa.com/lm (no www in front)



- ✓ Enter your log in data. This information will be provided in an e-mail previously sent from Santillana USA.
- Username and password
 - Then, click on Log in

- ✓ Once you have accessed the platform, you will arrive on the Main Page. From this page, you can view a summary of the products you have purchased.
- List of program and levels purchased
- Number of Licenses (Used / Available: total number of Students or Teachers you have enrolled)

The screenshot shows the 'School Manager' web application. The main header is blue with the 'SANTILLANA USA School Manager' logo and a 'Welcome Video DEMO School' link. Below the header, there's a 'User Manager' tab and a 'Log out' button. The main content area features a table with two columns: 'Course Name' and 'Licenses (Used/Available)'. The 'Course Name' column lists various Spanish programs, and the 'Licenses (Used/Available)' column shows the status for each. A red bracket highlights the 'Course Name' column, and a yellow circle highlights the '0/1' value in the 'Licenses (Used/Available)' column for 'Español Yabisi 3'. To the right of the table, there's a 'User Manager' sidebar with links: 'Manage Users', 'Add Users', 'Print User List', and 'Delete Users'. At the bottom, there's a footer with 'School Manager © Copyright Santillana USA . All rights reserved.' and the 'Yabisi En Español' logo.

Course Name	Licenses (Used/Available)
En Español 7	0/2
Español Yabisi 3	0/1
Español Yabisi K	0/1
Español Yabisi 2	0/1
Español Yabisi 1	0/1
Español Yabisi 4	0/1
Español Yabisi 5	0/1
Español Yabisi 6	0/1
En Español 8	0/1
En Español 9	0/1

Below the table, there's a table with headers: Full Name, E-mail, Username, Course, Role, Registered, Action.

- ✓ In order to create a new user
- Go to **USER MANAGER** in the right column and then select **ADD USERS**.

School Manager

Welcome Video DEMO School

SANTILLANAUSA School
Language Education Experts Manager

User Manager Log out

Course Name	Licenses (Used/Available)
En Español 7	0/2
Español Yabisi 3	0/1
Español Yabisi K	0/1
Español Yabisi 2	0/1
Español Yabisi 1	0/1
Español Yabisi 4	0/1
Español Yabisi 5	0/1
Español Yabisi 6	0/1
En Español 8	0/1
En Español 9	0/1

User Manager
Manage Users
Add Users
Print User List
Delete Users

Full Name E-mail Username Course Role Registered Action

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Yabisi En Español

- Complete all the user information.

1

First and Last Name are required.

3

Select role:
Student or
Non-editing Teacher *** (teacher without administrator permission)

2

E-mail, Username and Password
*** (System automatically generates a username that you can change for each user as needed)

4

Select Course

Full Name	E-mail	Username	Password	Role	Course
Anne Castillo		annecast		[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]
				[Select One]	[Select One]

Submit Add 10 More Fields

5

When finished filling all the information, click on the **SUBMIT** button.

- ✓ In order to edit or manage the users data, click on **EDIT** at the bottom.

The screenshot shows the 'User Manager' interface. At the top, there's a 'Welcome Video DEMO School' link. Below it, a 'User Manager' section contains a 'Log out' button. The main area displays a table of users with columns: Full Name, E-mail, Username, Course, Role, Registered, and Action. The 'Action' column for the user 'Anne Castillo' has 'Edit' and 'Delete' links. A red circle and arrow point to the 'Edit' link.

Course Name	Licenses (Used/Available)
En Español 7	0/2
Español Yabisi 3	0/1
Español Yabisi K	0/1
Español Yabisi 2	0/1
Español Yabisi 1	0/1
Español Yabisi 4	1/1
Español Yabisi 5	0/1
Español Yabisi 6	0/1
En Español 8	0/1
En Español 9	0/1

Full Name	E-mail	Username	Course	Role	Registered	Action
☐ Anne Castillo	kacosta@edi.santillanausa.com	annecastillo	Español Yabisi 4	Student	2012-04-18 16:17:55	Edit Delete

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- You can change any user information, including user password. When done, click on **SUBMIT**.

The screenshot shows the 'User Manager' interface with the 'Edit' form. The form fields are: Username (annecastillo), First Name (Anne), Last Name (Castillo), E-mail (kacosta@edi.santillanausa.c), and Password (with a note: 'If you do not wish to change the password, leave this blank.'). A 'Submit' button is at the bottom of the form.

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- If you want to delete a user, just click on [DELETE](#).
- Once you have assigned user access for all “Non-editing teachers” and “students”, you can print a report with information to share with teachers.
- Remember to [LOG OUT](#) at the end of your session.

**We hope
you enjoy our product.**

Yabisi y En Español Requirements

- ✓ **Operating System (OS)**
 - Microsoft Windows XP, SP2 (32-bit) or higher
 - Mac OS 10.4.11 or higher
 - ✓ **Processor**
 - Intel Pentium 4 or higher (Win)
 - Intel Core 2 Duo 2GHz or higher (Mac)
 - You Can Use the Single-Core Intel 2.0GHz, But is slow
 - ✓ **RAM memory**
 - 1GB or higher (Mac & Win)
 - ✓ **Broadband Internet Connection**
 - DSL (4mb)
 - The minimum is DSL 1.5 Mbps. With this you can access the page, but the experience of content will be slower, specially in the video section.
 - ✓ **Recommended resolution**
 - 1280 x 1024
 - ✓ **Flash Player**
 - 10 or higher
 - ✓ **Acrobat Reader**
 - 8.1 or later
 - ✓ **Browser**
 - For best performance, we recommend the following browsers:
 - Safari 3.1.2 or higher
 - Mozilla Firefox 3.0.5 or higher
 - Google Chrome
 - Microsoft Internet Explorer (IE Explorer) 7 or higher
- ** Any of these browsers need the Flash 10 plugin installed.
- ✓ **Firewall requirements**
 - As long as the firewall is not blocking this site in particular, it's not a problem. Pop up blocker function in the browser needs to be disable.